



CHILD SAFETY FEE FUNDING APPLICATION FORM

Page 1 of 4

Section I: Explanation

- A. Child Safety Fee Use Guidelines:** In order to be eligible for funds from this program, the organization applying must be a non-profit organization operating within the City limits. The funds must go towards programs or organizations that are designed to enhance child safety, including child abuse prevention and/or intervention or drug and/or alcohol abuse prevention.

Acceptable use categories:

1. **Child Safety and/or Abuse Intervention/Prevention:** Programs designed to enhance child safety and/or intervene and prevent child abuse.
2. **Drug and/or alcohol abuse and prevention for children:** Programs designed to intervene and prevent drug and alcohol abuse with a target audience of children, defined as under the age of 18 under TEX. Code of Criminal Procedure 58.301.

B. City Policy

The City of Victoria accepts applications from non-profit organizations operating within the City limits whose program fits into one or more of the above categories. **All requests for funds should be submitted with this application, along with all requested documentation, by Friday, September 2, 2022 by 5:00 pm.** Applications are reviewed and evaluated by a Child Safety Fee Allocation Committee. This evaluation process will be the basis for the Committee's recommendation to Council for Child Safety Fee awards. Applicants will have an opportunity to appeal the recommendation, in writing, prior to Council's consideration. City Council will make the final decision on your request.

Section II: Form

Organization Information

Name of Organization: _____

Address: _____

City, State, Zip: _____

Contact Name: _____ Contact Phone Number: _____

Contact Email: _____

Web Site Address for Entity: _____

FEIN #: _____ Acceptable Use Category: _____

| | |
|---|-------|
| Amount requested for this program for 2023: | _____ |
| % of Total Program Budget: | _____ |
| Estimated # of unduplicated COV residents under 18 years of age: | _____ |
| Estimated # of services provided to COV residents under 18 years of age | _____ |
| Estimated Cost per COV resident under 18 years of age served: | _____ |

Expected results of this program:

A brief summary of the program is as follows:

Describe your organization and how Child safety fees will be used:

[Empty box for describing organization and fee usage]

This proposal was submitted on the _____ day of _____, 2022

Signed: _____

Signed: _____

Print Name: _____

Print name: _____

Organization Board Chair

Organization Executive Director

Date received by City of Victoria: _____

Section III. Submission Checklist

A. Application Check list

In order to be considered for funding from the Child Safety Fund for FY 2023, the following documents must be provided:

ALLOCATION COMMITTEE PACKET MUST include ONLY the following:

- Completed Child Safety Fund Application
- Copy of most recent IRS 990 (“Return of Organization Exempt From Income Tax”).
- Copy of your agency’s IRS tax exempt designation letter
- Completed City of Victoria Child Safety Program Budget Form - Proposed budget of the program to be funded, with line items where Child Safety Fee funding will be used highlighted. Include all items you expect the Child Safety Fee funding to pay for, even if they are covering a portion of certain expenses.

**FAILURE TO INCLUDE ANY OF THIS INFORMATION
WILL RESULT IN REJECTION OF YOUR APPLICATION.**

Applications are open August 15, 2022 through September 2, 2022.

Please submit no later than September 2, 2022 by 5:00 pm to: csprogram@victoriatx.gov