



Exaction Hearing Application

Application must be accurately completed, and accompanied by all required materials at the time of submittal. Incomplete submittals will be returned to the applicant. Development Services cannot guarantee a deadline extension for omitted information or materials.

The following items shall accompany the Application:

- Exaction Hearing Application Fee: **\$350.00**
- A copy of the deed(s) to the subject property verifying legal ownership.
- A legible site plan or plot plan of the subject property.
- A letter describing in detail the reason(s) for the request and the hardship on which the request is based.
- Other materials, as appropriate (i.e. photos, drawings, plats, petitions, etc.)

PROJECT INFORMATION

Project Name: _____

Project Address or Location: _____

Legal Description: _____

Parcel(s) Tax ID#: _____

Acreage: _____ Land Use: _____

OWNER INFORMATION

Owner Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ Email: _____

Owner, check ONE of the following:

I will represent the application myself; OR

I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct.

Owner's Signature _____ Date _____

STATE OF TEXAS:
COUNTY OF:

BEFORE ME, a Notary Public, on this day personally appeared _____ (printed owner's name) the above signed, who, under oath, stated the following: "I hereby certify that I am the owner for the purposes of this application; that all information submitted herein is true and correct."

SUBSCRIBED AND SWORN TO before me, this the ____ day of _____ 20 ____.

Notary Public in and for the State of Texas

PROJECT REPRESENTATIVE (COMPLETE IF DESIGNATED BY OWNER)

Name: _____

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ Email: _____

HEARING ON INDIVIDUALIZED DETERMINATION OF EXACTION REQUEST:

I / We, being the legal owner(s) or the agent for the legal owner(s) of the property described above, hereby request a hearing from the Planning Commission and City Council of the City of Victoria, Texas to consider the following request to the City of Victoria Code of Ordinances:

REASON / HARDSHIP FOR THE EXACTION:

In order to make a determination, the Planning Commission must make findings concerning the relationship of an exaction to the nature and extent of the development. As noted in the instructions, you must attach a letter thoroughly describing the reasons for the request and the hardship on which the request is based, stating the grounds for the request and all of the facts relied upon for the case.